



RECRUITMENT NOTICE  
STATE OF MISSISSIPPI

**MISSISSIPPI DEPARTMENT OF MARINE RESOURCES**  
**1141 Bayview Avenue**  
**Biloxi, MS 39530**  
**(228) 374-5000**

**May 16, 2018**

The Mississippi Department of Marine Resources is recruiting for the job title described below. **ALL** applications for this position must be filled out online at the Mississippi State Personnel Board's Career Center located at [www.mspb.ms.gov](http://www.mspb.ms.gov) under the Job Seekers tab. Please enter the job title as it appears below in the Job Title section. Resumes are not a substitution for completing a job application. The Mississippi Department of Marine Resources does not have the authority to fill this position above the below listed annual starting salary.

**JOB TITLE:** Emergency Telecommunicator, Supervisor

**ANNUAL STARTING SALARY:** \$28,761.21

**OFFICE:** Office of Marine Patrol

**LOCATION:** Biloxi, Mississippi

**RECRUITMENT DATES:** May 16 – May 22, 2018

**ESSENTIAL FUNCTIONS:** This is supervisory level emergency telecommunications dispatch work in the Office of Marine Patrol at the Mississippi Department of Marine Resources. The duties of this position include on-the-job training and supervision of emergency telecommunicators who operate telephone, radio, and other telecommunications equipment; stay in regular radio contact with Marine Patrol Officers; respond to the emergency and distress calls; dispatch officers and/or requesting other public safety entities to dispatch additional public safety personnel to the scene. Other job duties include the scheduling and performance evaluations of the dispatchers under his/her supervision; tracking of fine payments, citations, confiscated gill nets, and writing of various reports. The work requires the exercise of independent judgment and discretion in decision making and knowledge of public safety procedures and protocol.

## EXPERIENCE/EDUCATIONAL REQUIREMENTS:

### Experience:

Two (2) years of experience as an Emergency Telecommunicator III.

OR

### Education:

A Bachelor's Degree from an accredited four-year college or university;

AND

### Experience:

Two (2) years of related experience in operating radio and telephone telecommunications equipment.

OR

### Education:

Graduation from a standard four-year high school or equivalent (GED or High School Equivalency Diploma);

AND

### Experience:

Six (6) years of related experience in operating radio and telephone telecommunications equipment.

### Substitution Statement:

Related education and related experience may be substituted on an equal.

### Note:

Within twelve (12) months of hire date, persons employed into this occupational class must successfully complete the certification requirements/minimum training standards for telecommunicators as set forth by the Board of Emergency Telecommunications Standards and Training. This requirement is in accordance with section 19-5-353 of Miss. Code Ann., and is necessary for conferment of permanent state service status.

**The complete job description and application may be found at [www.mspb.ms.gov](http://www.mspb.ms.gov).**

The Mississippi Department of Marine Resources is an equal opportunity employer and will fill positions without regard to race, religion, color, national origin, sex, age, marital status or disability.