



2018 Heritage Community Grant Timeline

Grant Timeline

- **Monday, September 10, 2018:** Press Release and Call for Proposal.
 - To be include on MDMR and MGNCHA website, direct emails, and social media.
- **Tuesday, September 18, 2018:** Community Grant Q&A Webinar.
 - Request call-in information from Heritage@dmr.ms.gov
- **Friday, September 21, 2018:** Grant Q&A Notes will be emailed to all participating applicants.
- **Thursday, October 4, 2018:** Application submittal deadline by close of business.
 - Twenty-five (25) days to complete application. Business and weekend dates have been counted.
- **Friday, October 19, 2018:** Applicants notified of funding decision.
 - Award letters mailed and emailed to applicants.
- **Friday, November 26, 2018:** Sub-Grant Agreements mailed out.
 - Twenty-four (24) business days for agreements to go through process.
 - Awardees to accept and have approved on their municipal/non-profit agenda's during the month of December.
- **Monday, December 10, 2018:** Executed sub-grant agreements must be received by MDMR. Failure to sign and return sub-agreement within timeframe may result in cancellation of the grant.
- **Wednesday, January 2, 2019:** Project start date with fully executed agreement.
- **Tuesday, January 8, 2019:** Mandatory Grant Administration Orientation Meeting.
- Grant Check Presentations will be scheduled within sixty days of project start date and done at a convenient location for sub-recipient.

Advisory Committee Timeline

- **Tuesday, September 11, 2018:** Advisory Committee Invite.
- **Monday, October 8, 2018:** Applications will be submitted to Advisory Committee for their review.
 - A OneDrive link will be created and host all grant applications, instruction, and evaluation sheets.
- **Thursday, October 11, 2018:** Advisory committee meeting to review proposals and develop prioritized list of proposals for consideration.
- **Friday, October 12, 2018:** Recommended grant applicants will be compiled for MGCNHA Director and MDMR Director for their review.
- **Wednesday, October 17, 2018:** Final approval by MGCNHA Director and MDMR Director.