



Clean & Resilient Marina Checklist



Marina Name: _____

Owner/Manager: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

MARINA TYPE

Marina, no boatyard

Marina w/boatyard

Boatyard, No slips

This form is intended to be used by marina operators to conduct self-assessments of their facilities.

Clean Marina designations will be presented to those marinas that score a minimum score per subject area located at the end of checklist. Scoring is based on applicable items only. Please note it is not necessary to implement all of the recommended practices to be recognized as a designated Clean Marina. It is necessary, however, to be in compliance with all applicable laws and regulations.

The "not applicable" (N/A) option is offered so that items, which are beyond your control or which simply do not apply to your operations, will not be counted against you in the scoring process. There is space at the end of this form to clarify any of your answers or tell us about other items you would like the reviewers to take into consideration.

Section 1: Clean Marina Design

Note: Items 1, 2 and 3 below apply to new construction only.

Does your Facility or Staff:

	Yes	No	N/A
1. Use environmentally neutral materials			
2. Employ shore erosion control measures			
3. Practice water conservation			
4. Maintain your property using Clean Marina/Best Management Practices (BMP's)			
5. Use upland and inland areas for storage and maintenance			
6. Avoid toxic lawn and garden chemicals to the greatest extent possible			
7. Practice water wise landscaping			
8. Have a vegetated area or conservation easement on your property?			

Section 1 Score: _____ "Yes" response/ _____ (Number of applicable items) x 100= _____ %

Notes: Section 1 _____

Section 2: Resilient Marina

Does your Facility or Staff:

	Yes	No	N/A
1. Determine maximum potential wind speeds at site.			
2. Determine potential heights of elevated tidal and storm surge.			
3. Determine prevailing currents?			
4. Harbor entrance channel is aligned to account for prevailing winds, waves and currents?			
5. Located in area requiring a minimum of excavating, filling, and dredging?			

6. Are fuel tanks are located on-shore?			
7. Dock anchoring systems are designed to resist storm surge, high winds, floating debris?			
8. Docks and piers can bear the load of daily traffic as well as the increased stress of storm surge, high winds and floating debris?			
9. Provide an adequate size and number of cleats or other tie-down and mooring tools for tenants?			
10. Meet accessibility standards?			
11. Sanitary systems designed to withstand hurricanes and tropical storms?			
12. Fueling systems designed to withstand hurricanes and tropical storms?			
13. Electrical and communication systems designed to withstand hurricanes and tropical storms?			

Section 2 Score: _____ “Yes” response/ _____ (Number of applicable items) x 100= _____ %

Notes: Section 2 _____

Section 3: Emergency Planning

Does your Facility or Staff:

	Yes	No	N/A
1. Do you have a Spill Prevention Control and Countermeasure (SPCC) plan?			
2. Have regular emergency training and drills for staff?			
3. Store oil spill response equipment in a convenient, readily accessible location?			
4. Have an active Emergency Preparedness Leadership Team?			
5. Boat owner requirements defined in the case of an emergency?			
6. Evacuation procedures clearly communicated to staff including wet slip procedures, dry stack procedures, and staff evacuation?			

Section 3 Score: _____ "Yes" response/ _____ (Number of applicable items) x 100= _____ %

Notes: Section 3 _____

Section 4: Evacuation Procedures

Does your Facility or Staff:

	Yes	No	N/A
1. Have an active evacuation plan for hurricanes or other disasters?			
2. Boaters are familiar with the marina's evacuation policies and procedures?			
3. Established Wet slip evacuation procedures?			
4. For boats that do not evacuate, storm resistant tie-down procedures and responsibilities clearly defined?			
5. Boat preparedness steps defined in berthing agreements?			

Section 4 Score: _____ "Yes" response/ _____ (Number of applicable items) x 100= _____ %

Notes: Section 4 _____

Section 5: Sewage Handling

Does your Facility or Staff:

	Yes	No	N/A
1. Have a well-maintained pump-out system?			
2. Promote the use of your pump-out station to boaters?			
3. Keep a record or log of use and maintenance of your pump out system?			

4. Have a dump station or a wand attachment to empty portable toilets?			
5. Address MSD laws in your contracts for slips, transients and live boards?			
6. Have clean, functional restrooms available 24 hours a day?			
7. Discourage discharge from Type I and Type II Marine Sanitation Devices (MSD's) at the slip or mooring?			
8. Septic or private sewage treatment system regularly maintained and functional?			
9. Provide visible signage?			

Section 5 Score: _____ "Yes" response/ _____ (Number of applicable items) x 100= _____ %

Notes: Section 5 _____

Section 6: Fuel Control

Does your Facility or Staff:

	Yes	No	N/A
1. Comply with petroleum (fuel and oil) storage requirements.			
2. Regularly inspect/repair fuel transfer equipment?			
3. Have signs posted explaining proper fueling procedures?			
4. Have environmental controls at the pumps?			
5. Maintain for available use oil absorbent materials at your fuel dock?			
6. Train staff to promote environmental precautions while fueling?			
7. Have customers avoid fuel discharges to the water by not allowing topping off?			

Section 6 Score: _____ "Yes" response/ _____ (Number of applicable items) x 100= _____ %

Notes: Section 6 _____

Section 7: Solid Waste Management

Does your Facility or Staff:

	Yes	No	N/A
1. Store, use, and dispose hazardous waste, including solvents, in accordance with federal and state regulations.			
2. Reduce waste in your daily operations?			
3. Control the disposal of fish cleaning scraps in a way that will not impair water quality?			
4. Provide trash cans, bins, dumpsters, etc. that are covered, well marked and convenient?			
5. Conduct daily trash pick-up within your marina and along shoreline?			
6. Provide or promote solid waste (oil, solvents, etc.) recycling?			
7. Provide or promote liquid waste recycling?			
8. Minimize your use of hazardous products?			
9. Follow recommended waste disposal methods?			
10. Provide material needed for spill-proof oil changes?			

Section 7 Score: _____ "Yes" response/ _____ (Number of applicable items) x 100= _____ %

Notes: Section 7 _____

Section 8: Vessel Cleaning and Repair

Does your Facility or Staff:

	Yes	No	N/A
1. Discourage in-water maintenance and cleaning.			
2. Minimize impacts of pressure washing.			
3. Restrict maintenance activities to designated work areas.			
4. Contain dust from sanding?			
5. Contain debris from sand blasting?			
6. Offer Marine Sanitation Devices I (MSD) inspections and maintenance?			

Section 8 Score: _____ "Yes" response/ _____ (Number of applicable items) x 100= _____ %

Notes: Section 8 _____

Section 9: Stormwater Management

Does your Facility or Staff:

	Yes	No	N/A
1. Practice good housekeeping methods to reduce stormwater pollution			
2. Inspect your stormwater system regularly			
3. Follow a stormwater management system			
4. Limit paved areas around your facility or marina			
5. Cultivate vegetated areas or "green spaces"			
6. Use oil and grit separators in storm drains			
7. Does your facility have/implement a Storm Water Pollution Prevention Plan (SWPP)?			

8. Natural erosion protection is use where possible to limit damage to shoreline?			
9. "Living shoreline" or natural control and stabilization procedures are employed?			

Section 9 Score: _____ "Yes" response/ _____ (Number of applicable items) x 100= _____ %

Notes: Section 9 _____

Section 10: Marina Staff Management

In Training your Staff, Do You:

	Yes	No	N/A
1. Train your employees twice annually about the components of your stormwater Pollution Prevention Plan?			
2. Train employees to use equipment & chemicals according to established standards?			
3. Regularly review emergency response procedures with staff			
4. Train employees to watch for inappropriate discharges?			
5. Have a predetermined procedure for handling polluters.			
6. Maintain training records.			
7. Incorporate best management practices into all contracts.			
8. Publicize your own environmental efforts.			
9. Posted signs describing emergency preparedness requirements and procedures?			
10. Require boaters to carry insurance?			

Section 10 Score: _____ "Yes" response/ _____ (Number of applicable items) x 100= _____ %

Notes: Section 10 _____

Section 11: Marina Boater Management

In Educating Boaters, Do You:

	Yes	No	N/A
1. Provide clean boating sheets to your boaters?			
2. Provide clear signage regarding Clean practices around your marina?			
3. Post environmental information in clearly marked places (bulletin board)?			
4. Encourage and recognize boaters who try to prevent pollution?			
5. Encourage patrons to review contracts?			
6. Post signs detailing best Management Practices (BMPs)?			
7. Distribute environmental education materials to patrons?			
8. Signage and storm drain stenciling educate boaters on stormwater pollution prevention?			
9. Post phone numbers at marina for emergency situations?			
10. Include information on all emergency preparedness and evacuation policies and procedures in berthing agreements?			

Section 11 Score: _____ "Yes" response/ _____ (Number of applicable items) x 100= _____ %

Notes: Section 11 _____

TOTALING YOUR SCORE

Enter your scores for each section on the lines below and compare your scores to the minimum required scores.

Your Scores		Minimum required score	
Section 1	_____ %	Section 1	80%
Section 2	_____ %	Section 2	80%
Section 3	_____ %	Section 3	80%
Section 4	_____ %	Section 4	80%
Section 5	_____ %	Section 5	80%
Section 6	_____ %	Section 6	80%
Section 7	_____ %	Section 7	80%
Section 8	_____ %	Section 8	80%
Section 9	_____ %	Section 9	80%
Section 10	_____ %	Section 10	80%
Section 11	_____ %	Section 11	80%

If your score for each area is equal to or greater than the minimum required for each applicable section, and no regulatory infractions are noted, your facility qualifies as a designated Clean Marina.

Please use an extra sheet of paper for any additional comments or explanations you would like us to consider. _____

Verified by Clean and Resilient Marina Representatives:

Name

Date

Name

Date

Name

Date

Name

Date