

## MISSISSIPPI DEPARTMENT OF MARINE RESOURCES

### Notice of Communications Assistant Position

The Mississippi Department of Marine Resources (MDMR) will accept applications until **10:00 a.m. on May 11, 2022** for the purpose of hiring one (1) **Communications Assistant Contract Worker** at the Grand Bay National Estuarine Research Reserve (GBNERR). **RFA #3140003064.**

The minimum qualifications for this position include:

- Must possess or be pursuing a Bachelors' Degree in biology, marine science, land use planning, coastal management, environmental policy, botany, geology, geography, ecology, environmental education, forestry, wildlife management/biology, art, graphic design, or a related field from an accredited four-year college or university. If degree is in progress, the candidate must have at least 12 hours of college credit; and,
- One (1) year of experience related to the described duties.
- Must possess a valid driver's license or driver's license from another state (Mississippi residents must have a Mississippi driver's license). MDMR will verify the driver's license.

This position pays \$20.00 per hour and is for 129 hours per month for eight (8) months. Information about this position, instructions for applying, and an Application Form will be available on **April 21, 2022** on the MDMR website at <https://www.dmr.ms.gov/category/request-for-applications/> and the Mississippi Procurement Portal at [https://www.ms.gov/dfa/contract\\_bid\\_search](https://www.ms.gov/dfa/contract_bid_search). For additional information, please contact Janie Ballew, Lead Contract Analyst, (228) 523-4118, by email at [procurement@dmr.ms.gov](mailto:procurement@dmr.ms.gov).

Applications may be submitted by hand delivery or mail to Janie Ballew, Lead Contract Analyst, MDMR, 1141 Bayview Avenue, Biloxi, MS 39530, or by email to [procurement@dmr.ms.gov](mailto:procurement@dmr.ms.gov). **The deadline for applying is 10:00 a.m. on May 11, 2022.**

All applications should be marked: **"Application for Communications Assistant"**