

# Mississippi Department of Marine Resources

## Outreach Request Form



ENHANCE \* PROTECT \* CONSERVE

To request MDMR/Mississippi Seafood participation in an upcoming event, please complete this form and email to [Charmaine.Schmermund@dmr.ms.gov](mailto:Charmaine.Schmermund@dmr.ms.gov). Note: form must be downloaded to device prior to adding event information.

*Submit outreach request form at least 30 days prior to event.*



\* AMERICA'S SEAFOOD \*

Name of event: \_\_\_\_\_

Event date(s): \_\_\_\_\_ Event start time and end time: \_\_\_\_\_

Event set up time (if different from start time): \_\_\_\_\_

Event location: \_\_\_\_\_

Expected number of attendees: \_\_\_\_\_

Event contact name and phone number: \_\_\_\_\_

What are you requesting? Check all that apply:

Sponsorship      Amount: \$ \_\_\_\_\_

Exhibit (table/booth, representative)

Promotional or educational items (specify) \_\_\_\_\_

Speaker (topic requested) \_\_\_\_\_

Other \_\_\_\_\_

Reason for requesting the MDMR: \_\_\_\_\_

Additional event details: \_\_\_\_\_

*We appreciate your interest in having MDMR/Mississippi Seafood at your event.*

*Please allow 5-7 business days for your request to be processed.*

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### Official use only:

Date request received: \_\_\_\_\_

Public Affairs approval \_\_\_\_\_ Executive Director approval \_\_\_\_\_